

Computer Applications & Office Technology

BUSINESS INFORMATION WORKER

State-Approved Career Pathway

Learn in-demand workplace skills and industry-recognized certifications in two semesters

Online & Hybrid schedules

Monday-Wednesday-Friday

Eight week classes offered between 9am-2pm
Join in the fall or spring term.

Saturday Hybrid

Short-term Saturday classes. Rolling start dates.

Online

Short-term classes offered completely online in sixteen, eight, and six weeks. Rolling start dates.

Individuals interested in this certificate should contact Lorena Franco at (951) 222-8624 or Janet.Lehr@rcc.edu for information on how to enroll.

- Two-Semester Completion Program
- Free Microsoft Certification Exams
- Full-Time Faculty Advisor
- Internship opportunities

LEARN MORE

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